

Family Agreement

We are very excited to offer co-op classes this year! It is a blessing and a privilege to be working with Foothills Church again as the site for our homeschool group. They have been a great support to the homeschool community. We are grateful for their help!

Logistics

Co-op will be on Wednesday mornings, beginning promptly at 9:30 and ending at 11:55. Worship time will begin at 9:30 in the worship center and is a valuable part of co-op. Attendance is required for all registered families.

CHF's foundational value is encouragement. We will continue to have a one hour Moms' Time for all moms in the co-op. This is also mandatory.

The classes will be taught by the parents of participating students. **All parents are required to stay on campus at all times**. The classes offered are to support homeschool families, not necessarily to meet core curriculum requirements. If a parent cannot attend, children cannot attend without supervision of another adult that is not already attending co-op.

Attendance and Tardiness Policy

Because of the nature of a co-op, we cannot operate with multiple absences. In order to participate, your family must commit to missing no more than one week each semester due to a planned schedule conflict. We understand that illness and emergencies may happen, but please look at your calendar carefully and confirm that you can attend at least 11 of 12 weeks.

Co-op start at 9:30 am. Please be here in enough time to set up your classroom and use the restroom before we begin. Barring unforeseen circumstances, you should be on time. We all have a lot going on, and it can be tough to get places on time with kids, so please leave yourself extra time and plan on arriving early, so when last minute things crop up you can still make it on time. Being repeatedly late is disrespectful to the others in the group and disruptful to moms' time and classes.

If you are a returning mom who has been regularly late in the past, please commit fully to this co-op and arrive on time this semester or we may need to speak with you about continuing.

Classroom Behavior

We want our co-op to be a safe and enjoyable place for the whole family, particularly for our students. To ensure a safe and healthy environment we are implementing a discipline policy.

Every child should be able to follow the following rules with very few reminders from their teacher:

- 1. Keep hands to themselves
- 2. No name-calling, potty talk or other unkind or inappropriate words
- 3. Listen and follow teacher's directions
- 4. Participate in all classroom activities

It is not a big deal if kids get a little wild and need to be reminded of what behavior is appropriate. However, when they are reminded, the child should correct the behavior immediately. The child should never tell the teacher "no", or simply ignore her and keep doing the inappropriate behavior. If this happens, the teacher needs to approach the mom of the child after the very first offense and talk honestly about the child's behavior. Kara, Jessica or Bethany should also be informed. If the child directly disobeys the teacher for a third time the parent will be called in to take the child out of the classroom and further discussion would be needed about where to go from there. It is not fair for an entire classroom to suffer because one child is making learning impossible. If necessary, we may need to have the mom of the child in the class the entire semester to manage their child's behavior, which would mean they would have to be moved from wherever they were teaching before.

It is also not a big deal if a child is simply not in the mood to participate in a certain activity on a particular day, but before letting them sit it out, please do your best to encourage them to join in and remind them that it is a class rule that they participate. If they still refuse, then tell them that they must sit still and quiet and do nothing. If they are not going to participate, they cannot simply go play or be distracting to others who are trying to learn. If a child refuses to participate this should also be discussed with the mom.

Our parents are here on a volunteer basis and we all know how difficult it can be to keep the attention of a class. Please discuss classroom behavior with your child. We want all of our families to be happy and to enjoy what this amazing co-op offers. Thank you!

Chapel Time Behavior

Moms will be responsible for their own children's behavior during chapel time, but we are a community who believes in respecting one's elders, so if a couple of friends are sitting together away from their mom, but near you, please monitor their behavior as needed.

Once everyone is seated and we start, everyone needs to be quiet and respectful to those who are up front. When it is time to do the pledge, everyone must stand, put their hand on their heart, and attempt to do the pledge respectfully. When we sing, everyone needs to be standing and singing along. Children (and moms) should not be chatting amongst themselves. Kids should not be drawing all over the envelopes and cards in the back of the seats. Kids should not be running around the room or kicking/standing on the seats. We need to be respectful of the church that is letting us use the space, and respectful of the kids who are speaking and leading worship for us.

Please discuss these expectations with your kids before semester and monitor their behavior throughout the chapel time.

Dress Code

Please make modesty a priority when getting ready for co-op. We want to honor God in all we do and our appearance communicates a lot to others. We also do not want to be a stumbling block or distraction for our Christian brothers and sisters.

Remember this is not about rules, but about the heart behind the rules, Christ's heart for us to draw attention to Him and not ourselves and not distracting others from Him. Parents, please discuss this with your children, young and old, and do a quick check with them before you leave in the morning. Older students make a great impression on younger students.

Facility Guidelines

Foothills Church is once again allowing us to use their facilities free of charge. This is a huge blessing! In order to continue our good relationship with the church, we need to be sure we are following their rules concerning the rooms and furniture and making sure that we leave the facility in better shape than when we arrived.

Here are some guidelines for the rooms:

- 1. Chairs and tables must be put back the way you found them in each of the classrooms
- 2. Please try to provide snacks that will not stain if spilled.
- 3. Do not use paint on carpeted areas without putting something down to cover the carpet.
- 4. Wipe off tables to be sure to remove any crumbs, glue or anything else that got on them. (Ask your students to help with this!)
- 5. If there is ever a problem, something is broken or spilled, please inform Kara, Jessica, or Bethany so that we can fix it.

Nursery Guidelines: (from the church)

- 1. No shoes or barefeet in the nursery. Socks are provided. (there are not usually socks small enough for little feet, so please send little ones into nursery with socks)
- 2. All toys that are used should be sanitized with wipes. Including pool balls and pool.
- 3. Mats should be wiped down with sanitizing wipes.
- 4. No toys on top shelf.
- 5. Collect all small hard balls and place in yellow bin
- 6. Garbage can and diaper pail must be emptied. Place in dumpster by Chapel.
- 7. Floor must be vacuumed
- 8. Little table should be wiped down
- 9. Rockers and chairs should be sprayed with Lysol.
- 10. No chairs or tables should be placed on mats.
- 11. Wash all cups that are used.
- 12. If a crib is used please place sheet and any blankets used in laundry basket under the sink.
- 13. When changing a diaper always use gloves, never apply ointment or cream, and always keep one hand on child to keep him from falling.
- 14. Please check sign in sheet for any allergies before feeding a child snacks. Please use CHF snacks, not the church's snacks.

To keep from spreading sickness please keep your child out of the nursery if they have...

- *fever
- *diarrhea
- *cough (excluding allergies)
- *runny nose (that is not clear)

By signing this page you are agreeing to the above requirements. If your family does not uphold the agreement of requirements during the school year, then your space at co-op will be given to the next person on the waiting list. Please take the time to prayerfully consider all that is expected of you and your student and if this is the right fit for you.

If this co-op is what you are looking for, then we would love to do life with you!

Parent	Date
Parent	 Date
Student	Date
Student	 Date